

EAHM Congress

Information for speakers



9 /10 September 2010

General information

Event: 23rd EAHM Congress, from 9 to 10 September 2010 at the Kongresshaus Zürich
Topic: Roadmap to Top Quality
Congress languages: German, English and French
Organised by: Dr. Arnold Bachmann, President of the Organising Committee
Rolf Gilgen, President of the SVS

Congress location: **Kongresshaus Zürich, 5 Claridenstr., 8002 Zurich**

Accommodation: Hotel Arabella Sheraton Neues Schloss
17 Stockerstr., 8002 Zurich, Tel. +41 44 286 94 00

Registration: Wednesday, 8 September 2010 from 16:00

Ancillary activities: You may attend the excursions booked by you; see the Congress internet site for the programme www.zurich2010-eahm.ch

Congress documentation: The programme, list of attendees as well as invitations and vouchers for the ancillary activities can be found in the rucksack you'll be given when you register

Congress moderator: Nicole Westenfelder, SF presenter (speaks multiple languages)

Speakers' information

Your point of contact for conference technology is: Debora Beerli, Tel. +41 44 366 27 19
debora.beerli@waid.zuerich.ch

Time of presentation: See programme

Location: Convention Hall, Kongresshaus Zurich

Presentation lectern with microphone, large screen and simultaneous interpretation

Length of the presentation: **20 minutes' speaking time. This time window must not be exceeded. As a guide, you'll be given a signal by the congress moderator before your allotted time is about to expire. We ask for your understanding in this matter.**

Language: Your chosen language

Before the Congress

Technical information: **Unfortunately, you can't use your own notebook to give the presentation; please bring your PowerPoint presentation on a memory stick or CD.**

Special requirements: Please inform us of any requirements in good time.

Getting in touch: **Please provide us with your mobile phone number.**

Submission deadline for presentations: **30 August 2010**

During the Congress

Your support person is: **Thursday:** André Allmendinger
Tel. +41 24 424 40 03, Mobile +41 79 447 45 71
andre.allmendinger@ehnv.ch

Friday: Dr. Samuel Rom
Tel. +41 61 836 24 50, Mobile +41 79 605 09 08
samuel.rom@schuetzen-ag.ch

Meeting point: Please report to the support person (at the Congress Office) 1 hour before your presentation
Submission of the presentation: **At the Congress Office at the latest 2 hours before your presentation**

Following the Congress

Your presentation: Following the Congress, your presentation will be made available on the Congress internet site. Congress attendees will be sent a link and a password, and can download the desired presentation if required.

Reimbursement of expenses: Please contact the Congress Office for reimbursement of expenses by the Organising Committee. Please bring supporting documentation and receipts.