



## Call for Posters

### Instructions and registering for the poster exhibition

The European Association of Hospital Managers (EAHM) and the organisers, the Swiss Association of Hospital Managers, invite decision-makers, experts and researchers to present their findings, results and views gained from their projects and activities on the road to achieving top quality in hospitals at the 23<sup>rd</sup> Congress of the European Association of Hospital Managers (09/10 September 2010, Zurich).

The aim is to promote exchange and facilitate networking on the topics of accreditation, certification, quality measurement, patient safety, communication, quality and cost-effectiveness.

Important note: The focus should be on the practical benefits for and their ability to be implemented by hospital management.

Language: English, French or German

**Deadline for poster registration: 15 June 2010**

### Poster types and content

You are welcome to submit different types of poster:

Posters on quality control methods/systems that have already been implemented and are in use with the following basic structure:

- Title
- Author
- Institution/affiliation
- Initial situation/background
- System/methods
- Findings/results
- Conclusions and discussion
- Address details for getting in touch
- You can also use unconventional and creative presentation formats for results posters

Posters on projects and findings gained from projects, or on implemented strategies with the following basic structure:

- Title
- Author
- Institution/affiliation
- Topic/problem area which was addressed with the project or strategy
- Findings gained
- Conclusions
- Address details for getting in touch
- You can also use unconventional and creative presentation formats for project posters

**Format: Poster size: A1, font: min. 24, supporting documentation is permitted**



## Poster acceptance

The Congress organising committee will evaluate the posters received and, if applicable, make a selection based on the following criteria. They will then inform you by the end of July 2010 at the latest if your poster is to be included in the poster exhibition. A maximum of 25 posters will be chosen.

### Criteria:

1. Form: Necessary information, structure, presentation
2. Content:
  - a. Relevance to the topic: Roadmap to Top Quality
  - b. Practical benefits for hospital management
  - c. Innovation, up-to-dateness, results and findings

### Presentation

All posters that have been accepted will be displayed in a separate room directly adjoining the foyer where they can be viewed for the duration of the Congress. We ask that the author or a representative is present, particularly during breaks.

The relevant authors will give a short presentation on the selected posters in two poster sessions to be held on the Thursday and Friday.

The authors will be notified of their selection to give a short presentation by the end of July 2010.

### Prize award

All posters selected for a short presentation will be awarded a prize. The best 3 will be awarded a special prize.

The total prize fund is: € 6,000

Award criteria are:

- a. Benefits for hospital management
- b. Benefits for patients
- c. Innovation and up-to-dateness

A prize jury will judge the posters on behalf of the organising committee. The jury's decision is final. No correspondence will be entered into.



# 23<sup>rd</sup> EAHM Congress in Zurich

09/10 September 2010

Topic: Roadmap to Top Quality

## Poster registration form

Last name/First Name \_\_\_\_\_  
Hospital/Company \_\_\_\_\_  
Function \_\_\_\_\_  
Department \_\_\_\_\_  
Address \_\_\_\_\_  
Postcode/City \_\_\_\_\_  
Phone/Fax \_\_\_\_\_  
Mobile \_\_\_\_\_  
E-mail \_\_\_\_\_

### Poster

Title \_\_\_\_\_  
Author(s) \_\_\_\_\_  
Poster type \_\_\_\_\_  
Content Include abstract \_\_\_\_\_

### Comments:

I/we hereby agree to my/our poster being used after the Congress on the EAHM website, in the European journal 'Hospital' or in the journal 'Competence'.

Place/Date \_\_\_\_\_ Signature \_\_\_\_\_

### Please send by post, fax or e-mail to:

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